



## NEW EMPLOYEE HEALTH & SAFETY ORIENTATION

### **COURSE DESCRIPTION:**

The purpose of this program is to ensure that new workers learn about health and safety at your workplace. Good Job works closely with you to customize an orientation and training program that introduces your new workers to your company.

### **COURSE CONTENT:**

#### **HEALTH & SAFETY PROGRAM**

- ✓ Overview of your safety program
- ✓ On-the-job training
- ✓ Safety meetings

#### **PERSONAL PROTECTIVE EQUIPMENT**

- ✓ Head protection (hard hats)
- ✓ Hearing protection (ear plugs, etc.)
- ✓ Eye protection (safety glasses, etc.)
- ✓ Fire proof coveralls, safety vests, etc.
- ✓ Foot protection (steel-toed boots, etc.)

#### **INCIDENT REPORTING**

- ✓ Proper reporting procedures

#### **HAZARD ASSESSMENTS**

- ✓ Physical hazards (ladders, electricity, repetitive work, etc.)
- ✓ Chemical hazards (toxic substances, dust, etc.)
- ✓ Psychosocial hazards (stress, fatigue, etc.)

#### **TARGET AUDIENCE:**

- ✓ For growing companies hiring new staff
- ✓ For companies building or maintaining their Certificate of Recognition (COR)/Safety Program

#### **COST:**

To be determined

#### **TO REGISTER:**

T: (780) 428-6211

E: [chloe@goodjob.ca](mailto:chloe@goodjob.ca)

W: [www.GoodJob.ca](http://www.GoodJob.ca)

#### **FIRST AID/WHMIS**

- ✓ Obtaining first aid treatment
- ✓ Location of supplies
- ✓ Workers with First Aid training
- ✓ Location of MSDSs

#### **EMERGENCY PLAN**

- ✓ Exit locations & muster points
- ✓ Use of fire extinguishers
- ✓ Specific procedures for different work sites (shop, highway, etc.)

#### **VEHICLE SAFETY CHECK PROCEDURES**

- ✓ Safety and speed regulations
- ✓ Required operating license

#### **PERSONAL WORK HABITS**

- ✓ Consequences for not working in a safe manner
- ✓ Inattentiveness
- ✓ Smoking policy
- ✓ Good housekeeping policies